



42 Anderson moved; Jeannie Simmonds seconded. Vote was unanimous. Rich Anderson  
43 commented that additional information for unfamiliar terms could be found online  
44 and that he appreciates the additional detail added in by staff, which assists the board  
45 with oversight.

- 46
- 47 8. Consideration for acceptance of LSC’s Short Range Transit Plan (SRTP) – Shaun  
48 Bushman: The LSC Consultant, A.T. Stoddard, overviewed the completed SRTP.  
49 There was a lot of public outreach and there was more participation than is typical for  
50 public input; there was about 3,000 surveyed online and an additional 3,000 onboard.  
51 There were additional outreach efforts such as some open houses and a steering  
52 committee; also, two subsequent surveys yielded about 950 and 150 responses.  
53 Overall, there was good reception of the SRTP; most of those who opposed the plan  
54 wanted service to Brigham City, increased frequency, and/or evening service  
55 included. The changes that the consultants are recommending to the routes are as  
56 follows: Route 1, removing the peak service bus and putting it towards Route 4 to  
57 increase frequency during peak times; Routes 3 and 10, eliminate Cliffside; Route 4,  
58 increase the frequency during peak times (aforementioned) and add Saturday service;  
59 Route 5, minor changes to include a new stop for the high school; Route 8, change  
60 route alignment and move to peak service only; Route 11, change the alignment to  
61 shorten run time; Route 14, cut Millville (but turn area into a public demand service),  
62 add in some of the areas cut from Route 11, and add more coverage in Providence;  
63 and Route 16, tweak so that it goes up to USU campus before going to the transit  
64 center. For the rest of the routes, the consultants do not recommend any changes  
65 because they do not want to change routes that are performing well. The board may  
66 not want to implement everything from the SRTP, so they need to rely on staff when  
67 making changes to make sure those changes work together overall. They also  
68 recommend implementing a vanpool. Long term they recommend extending evening  
69 service on core routes and increasing frequency. Service to Brigham City and UTA  
70 are changes that could be reconsidered in the future if funding becomes available.  
71 Shaun Bushman encouraged the board to know the bus routes, particularly in places  
72 of their constituency; he mentioned that he has been through the SRTP process twice  
73 before and the plans are never implemented entirely. When examining what changes  
74 to implement, there can be further discussion and studies done. Shaun Bushman made  
75 a motion to accept the Short Range Transit Plan as completed; Jeannie Simmonds  
76 seconded. Vote was unanimous.

- 77
- 78 9. Consideration for adoption of General Manager’s interpretations of policies – Ron  
79 Natali: As the general manager works through interpretations, they are sent to the  
80 board members with a survey attached; board members can then compare the  
81 interpretation to the policy and determine if they think the interpretation is  
82 reasonable. After the survey is finished, the board goes over the comments and comes

83 to a consensus on whether the interpretation is reasonable. Afterwards, the general  
84 manager provides two pages of interpretation and the supporting documentation; the  
85 board then examines if the data supports the documentation. This isn't a "gotcha";  
86 everyone should come together and work together. Craig Wright and Ron Natali  
87 worked with the consultant on reasonable interpretation and establishing links for all  
88 the policies. The survey will go out soon; the results of which will be discussed next  
89 month.

90

91 10. Board Chair report – Roger Jones, CVTD Board Chair: Nothing to report.

92

93 11. General Manager Report: Todd Beutler updated the board on the triennial review.

94 There were deficits in three areas: procurement, ADA, and disadvantaged business  
95 enterprises (minority or women owned businesses). There were no significant  
96 findings and no repeat findings (so no risk of losing funding); all deficits have already  
97 been corrected.

98

99 12. **Adjourn:** Board Chair Roger Jones asked for a motion to adjourn.