Reg:**ular Board Meeting Minutes  
Cache Valley Transit District  
Wednesday, December 11, 2019  
5:45 pm  
Bridgerland Technical College  
1301 North 600 West, Logan, Utah  
Room 806/808

Present: Holly Broome-Hyer, Glen Schmidt, Lieren Hansen, Gregory Shannon, Roger Jones, Sue Sorenson, Ron Natali, Jeff Turley, Heidi Harper, Dean Quayle, Cecelia Benson, Lloyd Berentzen, and Lyle Lundberg

Excused: Shaun Bushman, Patrick Jenkins, Rodger Pond, Jeannie Simmonds, and Craig Wright

Others: Todd Beutler, Charise VanDyke, and Curtis Roberts

Regular Meeting Agenda

1. **Call to order:** Board Chair Holly Broome-Hyer

2. **Acceptance of Minutes:** Holly Broome-Hyer asked for a motion to approve the minutes and agenda. Dean Quayle moved; Ron Natali seconded. Vote was unanimous.

3. **Approval of Agenda:** Holly Broome-Hyer moved the approval of the agenda with the minutes. Vote was unanimous.

4. Next Board Meeting: January 22, 2020

5. Questions and Comments for Management and Board (3 minutes or less): No questions or comments.

Board Business

6. Public hearing on FY 2020 budget: Holly Broome-Hyer opened the budget for public discussion. No questions or comments. Lloyd Berentzen motioned to close the public hearing; Sue Sorenson seconded. Vote unanimous.

7. Consider for adoption FY 2020 budget: Holly Broome-Hyer asked for a motion to consider adoption of the FY 2020 budget. Glen Schmidt motioned to adopt the 2020 budget; Ron Natali seconded. Opened for discussion. No questions or comments.

Approved 03/25/2020
Holly commented that the board has spent a lot of time on the budget in both board meetings and budget workshops and that it has been covered really well this year. Holly Broome-Hyer called for a vote. Vote unanimous.

8. Consider for adoption FY 2019 budget amendment: Roger Jones motioned that the board adopt the FY 2019 budget amendment; Heidi Harper seconded. Todd Beutler explained that the reason for the budget amendment was to have the budget accurately reflect what happened with the expenditures in 2019 (as touched on in the last board meeting). The project for USU was going to cost $75,000 and come from professional fees, but instead came from the parts line of the budget. When the project was executed, the District ended up working with the vendor directly instead of working through USU. The budget amendment does not change the amount in the budget, it is moving money from the operations area of the budget (from professional fees) to the preventative maintenance area of the budget (to parts). Holly Broome-Hyer called for the vote. Vote unanimous.

9. Recognition of Board Members departing the Board: Holly Broome-Hyer recognized board members who will be leaving the board and presented them with a plaque commemorating their years on the CVTD board. Heidi Harper has served from 2012 to 2019. While on the board, she served on the service committee. She is also a long-time rider of the bus and uses it frequently. Dean Quayle has served on the board twice, from 2007 to 2009 and from 2017 to 2019. He has served on the service committee and has been an advocate for those with disabilities while on the board.

10. Board Chair’s Report: Holly Broome-Hyer asked Lieren Hansen to share a story that a grandmother had shared with Lieren. One of her granddaughters, who is blind, is attending USU; she called her grandmother to share that she’d been able to go grocery shopping for the first time by herself because she’d used the District’s paratransit service. Lieren commented that she feels like this is only one of many stories out there like that. Holly Broome-Hyer also took a moment to share a story about an autistic young woman she’s acquainted with. Holly told her about the new Transit app that is available for passengers. Because of this app, this young woman has started to use the bus because it made the service easy to understand. Holly commented that stories like this makes the service they do worthwhile.

11. General Manager’s Report: Todd Beutler informed board members that the name of the new connector route, “the LOOP” will start being pushed out on social media. The launch event for the new route will take place January 6 at 10 AM at the transit center. There will be a short program with light refreshments and a beanie giveaway. The media will be present.

12. **Adjourn:** Board Chair Holly Broome-Hyer adjourned the meeting.