Regular Board Meeting Minutes
Cache Valley Transit District
Wednesday, April 1, 2020
5:45 pm
CVTD Administration Building
754 West 600 North, Logan, Utah
Electronic

Present: Holly Broome-Hyer, Glen Schmidt, Mike Arnold, David Geary, Paul James, Lieren Hansen, Gregory Shannon, Sue Sorenson, Ron Natali, Jeff Turley, Lyle Lundberg, Cecelia Benson, Elaine Thatcher, Jeannie Simmonds, Shaun Bushman, Lloyd Berentzen, Patrick Jenkins, and Craig Wright

Excused: Abraham Verdoes

Others: Todd Beutler, Curtis Roberts, and Charise VanDyke

Regular Meeting Agenda

1. Call to order: Board Chair Holly Broome-Hyer

2. Approval of Agenda: Holly Broome-Hyer asked for a motion to approve the agenda. Jeannie Simmonds moved. Gregory Shannon seconded. Vote was unanimous.

Board Business

3. Board Business:
   A. Swearing in of new Board Member – Curtis Roberts, Director of Administration:
      Shaun Bushman was sworn in by Curtis Roberts.

   B. Consideration of service reduction and personnel impacts – Todd Beutler, CEO:
      The reason for the emergency board meeting was because two things happened on March 28. The governor issued a stay home, stay safe directive, which encourages citizens to stay home and limit travel to essential services. The local health department also issued an order to stay home and limit travel to essential services. The direction of the FTA has been to keep operating unless directed otherwise by health officials, which is the reason the District is suggesting service changes to reflect this directive and order. The recommendations are as follows. Overall, suspend 35 percent of service. Areas that wouldn’t have fixed route service would be Cliffside and the industrial park in west Logan (including BTC), as there is not much ridership in these areas. Interlined service would be provided to Lundstrom Park and the Island in Logan (interlined service is where one bus performs both...
routes at different times). Peak service would be suspended (this includes Logan, Providence, and Millville). The LOOP would be the only fixed route service offered on Saturdays throughout the system, as Saturday travel tends to be more discretionary. Paratransit service would continue to operate, as these are generally critical trips. Additionally, the health order states that individuals who are over the age of 60 and individuals who are immunocompromised should avoid contact with other individuals. Because of this, management is recommending that these individuals are placed on administrative leave and that those placed on administrative leave continue to receive their pay and benefits. Part time employees in these groups would be given an average pay for what they would normally work in a given week. This affects a large portion of the District’s workforce, which is another reason for the recommendations to reduce service. To be equitable to those who will continue to work, management is also recommending that employees be paid an additional $1.50 per hour emergency pay for the time they work. Opened for discussion. This doesn’t have a lot of budgetary impacts and is basically cost neutral. The Saturday service reduction offsets the $1.50 in extra pay. Administrative leave would remain in effect as long as the directive and order last. Following the directive and order is where the District should be and is consistent with the FTA. Recommendations come from a reaction to the directive and order; ridership was only used as a guide to what services would be provided. Paul James motioned to approve the suggested route changes, administrative leave, and the employee pay until the stay home direction is lifted. Ron Natali seconded. Gregory Shannon called for the vote. Vote unanimous.

4. **Adjourn:** Board Chair Holly Broome-Hyer adjourned the meeting.