Present: Patrick Jenkins, Cecelia Benson, Holly Broome-Hyer, Terrie Wierenga, Paul James, Glen Schmidt, Abraham Verdoes, Mike Arnold, Gregory Shannon, Bob Christensen, Mary Barrus, Lieren Hansen, Jeff Turley, Sue Sorenson, and Lyle Lundberg

Excused: Shaun Bushman, Ron Bushman, David Geary, and Jeannie Simmonds

Others: Todd Beutler, Charise VanDyke, and Curtis Roberts

Regular Meeting Agenda

1. Call to order: Board Chair Patrick Jenkins

2. Pledge of Allegiance

3. Consent Agenda: Patrick Jenkins moved item 5C on the agenda to next month (update on new facility). Patrick asked for a motion to approve the agenda with this change. Paul James moved; Sue Sorenson seconded. Vote unanimous. Patrick asked for a motion to approve the March 23 and April 27 minutes. Bob Christensen moved; Cecelia Benson seconded. Vote unanimous.
   A. Approval of Agenda
   B. Acceptance of Minutes (March 23 and April 27)
   C. Next Board Meeting: June 22, 2022

4. Public comments: No comments or questions.

Board Business

5. Board Business:
   A. Presentation on various mobility projects, Carly Lansche, Cache County Regional Trail & Active Transportation Coordinator: The purpose of Trails Cache is to promote active transportation and trails stewardship in Cache Valley. Two committees help guide the program to implement the plan the county adopted in 2018. The Cache County Trails committee is made up of the forest service, trail crew, multiple cities, and planning commissioners. CMPO Bicycle and Pedestrian

Approved 06/22/2022
Advisory Committee (BPAC) is an advisory committee that makes recommendations to planning efforts and advocates for good structure in active transportation. The Trail and Active Transportation program offers technical services such as grant writing, map development, volunteer coordination, project support, jurisdiction coordination, conceptual design, community outreach, plan development, stakeholder facilitation, easement coordination, graphic communication, and media strategy. Trails Cache has worked and coordinated with multiple organizations on multiple projects including the adopt-a-trail program, Hyde Park Canyon Loop Trail, trails count program, trail feasibility study, and active transportation and/or trails master plans for three different cities (Wellsville, Richmond, North Logan). The recent First Mile, Last Mile study looked at micro mobility. The study examined how to connect with transit by foot, bike, or micro mobility device. It also looked at accessibility and walkability. Various micro mobility companies want to come into this market (especially with USU in the community); devices (bikes, etc.) could be parked at bus stops or corral zones. Transit can play a role in the conversation about micro mobility.

B. Presentation of first quarter financials – Glen Schmidt, Budget Committee Chair:
   First quarter financials don’t generally have much going on, as not much time has passed. The cost of fuel has gone up; there might need to be a budget amendment for that later. Discussion about fuel. The two factors that influence fuel the most is weather and geo political events (usually it’s the Middle East and now it’s Russia). The price could come back down or stay that high for the remainder of the year.

6. General Manager/Staff Reports:
A. Update on technology on buses – Colton Fullmer, CVTD Network Administrator:
   Things are moving forward; the planning, import of the CVTD system, and hardware installation have been completed. Preliminary training has also been completed. BETA testing will continue until the app goes out. They’ve hit a snag with Apple and Android about acceptance, so the release has been pushed to July 1. On the website (still in BETA), passengers can look at each stop and see when the next bus arrives and what other routes serve it. The app will have our branding. The refresh rate for the bus tracking is quick (about every one to two seconds), but it also depends on the internet connection so it’s usually 5 to 7 seconds. Discussion about the app. The app uses the GMV system. The other apps will use the real time data once it goes live. The GMV app will be our app with our logo. This app is separate from the app for paratransit (they are provided by different companies). This new app (provided by GMV) will be for fixed route. Ecolane will be doing the apps for paratransit and micro transit service. If a
passenger doesn’t have access to a phone or other technology, they can call dispatch.

B. Update on micro-transit: There is a vehicle shortage, so getting vehicles for the new service is a concern. Staff are still hoping to launch service in October, but that is dependent on finding vehicles and drivers. Staff continues to work on locating stops and working with Ecolane to get the apps up and running.

C. Employee BBQ – June 16, 2022: Patrick encouraged board members to attend and cook at the Employee BBQ. It is a good opportunity to connect with those who make this system great.

7. Board Chair Report:
   A. There is a new page on the website about the economic impact of the District. There are many great resources to use with constituents, including an FAQ. It’s also a good way to demonstrate the value that the District is providing.

8. Public comments: No comments or questions.

9. Adjourn: Board Chair Patrick Jenkins adjourned the meeting.