1	Regular Board Meeting Minutes	
2	Cache Valley Transit District	
3	Wednesday, February 22, 2023	
4	5:30 pm	
5	Logan City Hall	
6	290 North 100 West, Logan, Utah	
7	City Hall Conference Room	
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9		
10	Present: Patrick Jenkins, Cecelia Benson, Shaun Bushman, Terrie Wierenga, Bob	
11	Christensen, Mary Barrus, Sue Sorenson, Holly Broome-Hyer, Lieren Hansen, Ron	
12	Bushman, Mike Arnold, Glen Schmidt, and Jeannie Simmonds	
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14	Excused: Paul James, Gregory Shannon, David Geary, Jeff Turley, and Lyle Lundberg	
15	Od - Tadd Derether Crartic Daharta and Charles Man Daha	
16	Others: Todd Beutler, Curtis Roberts, and Charise VanDyke	
17	Decision Meeting Agende	
18	Regular Meeting Agenda	
19	1 Call to and an Doord Chain Datrick Lanking	
20	1. <i>Call to order</i> : Board Chair Patrick Jenkins	
21	2 Diadas of Allegiance	
22	2. Pledge of Allegiance	
23	2 Consent A condex Detrick Lonking asked for a motion to approve the consent agenda	
24 25	 Consent Agenda: Patrick Jenkins asked for a motion to approve the consent agenda. Bob Christensen moved; Cecelia Benson seconded. Vote unanimous. 	
25	A. Approval of Agenda	
26 27		
27	 B. Acceptance of Minutes – January 25, 2023 C. Next Board Mosting – March 22, 2023 	
28	C. Next Board Meeting – March 22, 2023	
29	4 Dublic comments: No comments or questions	
30	4. Public comments: No comments or questions.	
31 32	Board Business	
33	5. Board Business:	
34	A. Report on city council presentations – Cecelia Benson, Board Vice Chair: Board	
35	members discussed the presentations that had been done to city councils. The	
36	Logan representatives took turns in the presentation to their city council. Overall,	
37	presentations have gone well with good discussion and questions.	
38		
39	B. Discussion of long range plan priorities – Lieren Hansen, Planning Committee	
40	Chair: Lieren introduced Jessica Choi from Kimley-Horn who presented on the	
41	long range plan currently in process. Cache Metropolitan Planning Organization	
42	(CMPO) is undergoing an update of its 2050 Regional Transportation Plan (RTP).	
	Approved 03/22/2023	

The US Department of Transportation relies on the CMPO and the RTP to help 43 determine highway and transit projects that leverage federal funding. The 44 planning area includes the urbanized area (i.e. Smithfield, Hvde Park, North 45 Logan, Logan, River Heights, Providence, Millville, Nibley, Hyrum, and 46 47 Wellsville as well as portions of Cache County). The RTP considers all modes of transportation including roadway, bicycle, pedestrian, freight, and transit. The 48 CMPO asked CVTD to lead the development of the transit component of the 49 RTP. The process starts with the study of previous plans, data analysis, and 50 stakeholder/public input. It's also important to understand the local and 51 52 state/federal funding. There are a few key questions for the process. What and where are our transit needs? This is done by a technical analysis to understand 53 people, jobs, places, travel patterns, etc. Another question is how do we serve 54 these needs? This question helps to identify a project list that fulfills all potential 55 56 needs (an aspirational list). And given limited funding, how do we prioritize needs? This question requires an understanding of CVTD's and CMPO's 57 priorities and a vetting by the public/stakeholders. This helps to form the fiscally 58 constrained priority project list. The first question has been answered and the 59 60 other two are ongoing. The Long-Range Plan includes all CVTD transit needs, which is made up of the existing service and the aspirational projects. Then this is 61 narrowed by what is actually fiscally feasible. The discussion activity tonight 62 involves ordering a list of priorities one through six. The priorities that are being 63 ordered: access for seniors/low income population, getting people to local jobs, 64 getting people to rest of region, making existing service even better, everyone 65 having access to transit no matter where they live, and make taking transit 66 competitive with driving. The top priorities (after they are finalized) can help 67 determine what projects will be funded when funding is limited. Discussion about 68 69 transit as an economic tool and what role that should play in the priorities. Transit is a part of economic development by getting people to areas to make and spend 70 money. If economic development was one of the listed priorities, how would 71 72 projects be evaluated? All of the priorities currently listed support economic 73 development, so it doesn't necessarily need to be separate. Discussion about the top 3 priorities (from the exercise): access for seniors and low-income population, 74 getting people to local jobs, and making existing service even better. It is 75 important to serve the population that have no other options (seniors and low-76 77 income). With getting people to local jobs, the questions that need to be answered are where are the jobs? and where are the jobs that CVTD isn't serving? In 78 79 regards to making the existing service even better, there's already a constant analysis of how people are using the bus, how to make it more accessible and 80 timely, and how to address the employment centers that are growing or changing, 81 82 before anything else. There's some overlap in these priorities because improving any of the areas would improve the existing service. Discussion about other 83 priorities. Making transit competitive with driving, and everyone having access to 84

85		transit no matter where they live, are both resource intensive. Funding would go
86		further invested in other priorities. Looked at from a different perspective,
87		"competitive to driving" could mean making it more of a viable alternative. Like
88		with bus rapid transit (where there is a dedicated traffic lane), it makes it more
89		competitive to taking a car. Overall, it's important to look at all of the needs and
90		how much money is needed. Conversations about this will be ongoing.
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92		C. Discuss new facility groundbreaking – Patrick Jenkins, Board Chair: At the
93		groundbreaking, there will be a short program after which all of the attendees will
94		be given the opportunity to break the ground and get their photo taken. There will
95		be opportunities for attendees to network.
96		
97	6.	General Manager/Staff Reports:
98		A. Update on Logan Main Street study – Todd Beutler, CEO: The Logan Main Street
99		study is underway. They are discussing how zones will be planned, like whether
100		areas will become housing or employment centers. They are also gathering
101		feedback from stakeholders on priorities. CVTD is very much involved and one
102		of the primary stakeholders.
103		
104		B. Update on POOL service – Todd Beutler, CEO: It's only a couple of weeks into
105		the new service. It's already meeting the expectation originally set, which was to
106		provide access to those who were using the service before; it has ridership
107		numbers similar to the previous fixed-route service. Staff is gathering information
108		about how the service is going and can be improved in the future.
109		
110	7.	Board Chair Report:
111		A. There is a bill in the legislature right now that would change the configuration of
112		the board (as part of state code). It would change the allocation of board
113		members; the current model is based on service miles (why the board has gotten
114		so large). No update on funding from the legislature yet. Board members invited
115		to the Cache County presentation (accountability report) that will be given the end
116		of February. The parking lot (regularly used for board meetings) will be closed
117		from March through May.
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119	8.	Public comments: No questions or comments.
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121	9.	Adjourn: Board Chair Patrick Jenkins adjourned the meeting.